

Privacy Policy

WHO WE ARE:

Our website address is: <https://etaxhurstville.com>

Overview

The collection of personal information about individuals by organizations is governed by the *Privacy Act 1988* (the Privacy Act) which contains a national scheme for the collection, use, correction, disclosure and transfer of personal information by organizations in the private sector.

Protecting client's privacy is very important to us. As part of our commitment to ensuring the safety of our client's private and confidential information and as a mechanism to ensure our compliance with the Privacy Act, we have established and implemented a Privacy Policy (the Policy).

Purpose

The Policy explains our policies and practices with respect to the collection and management of personal information we collect from you.

The Privacy Act requires us to handle your personal information in accordance with a set of principles, known as the Australian Privacy Principles (APPs). Those Principles and our approach to those Principles are set out below.

Collection

WHEN visitors leave comments on the site, we collect the data shown in the comments form, and also the visitors' IP address and browser users agent string for:

- Providing products and services to you
- Managing and administering the products and services
- Letting you know about our other products and services
- Helping spam detection

Cookies

If you leave a comment on our site you may opt-in to saving your name, email address and website in cookies. These are for your convenience so that you do not have to fill in your details again when you leave another comment. These cookies will last for one year.

If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.

Embedded contents from other websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

Information Held

ETAX ACCOUNTING PTY LTD only collect information that we feel is relevant to perform the activities necessary to pursue our duties, comply with legal requirements and maintain ourselves as a leading professional advisory firm. The nature of this information will vary according to your relationship with the firm and the work we are performing. Our objective is not to hold information about you that is not required to be held.

Access to this information

Upon written request to ETAX ACCOUNTING PTY LTD, assuming there are no legal reasons preventing us from doing so, ETAX ACCOUNTING PTY LTD will provide you with details of all personal information that we hold about you within a reasonable time period. You will be able to review this information and advise us of any amendments to the data held and may request ETAX ACCOUNTING PTY LTD to delete any information held. Additionally, you may decline to take part in certain marketing activities in the future by expressly advising us in writing. We will apply your instructions as soon as it is possible to do so.

Use and Disclosure of Personal Information to Third Parties

ETAX ACCOUNTING PTY LTD will not on-sell personal information to outside parties. We will provide personal information to third parties where we are required to by law, where it is reasonable for us to do so in the spirit of providing services to you (both within the company and via our relationship third parties), where our advisors request it or where you have expressly asked us to do so. At times we may use this information for direct mailing, emailing, etc purposes whereby we consider that the information supplied may be of benefit to you. We retain this information only for as long as necessary to fulfil our provision of services to you and to comply with any legal requirements.

In instances whereby we need to share information with other ETAX ACCOUNTING PTY LTD, in order to effectively provide our services, information that you provide may be used by other firms within the ETAX ACCOUNTING PTY LTD.

Web site and contact details

Technically there are some things we need to do as part of providing web sites and information to you. We store the account sign-on details you have provided to us and record the information you have accessed so that we may provide relevant electronic client services to you. Likewise, we store information such as your email address, etc so that we are able to contact you.

Consent

This site is meant to be used for business purposes. By your use of the Site, you consent to the collection, storage, use and dissemination of your personal information in accordance with the Privacy Statement and as otherwise permitted under the Privacy Act.

Protection

WE use the best security available to us within our means so that reasonable steps are taken to protect the information we hold. As part of our employment contracts, our staffs are required to sign an Acceptable Use Policy that includes a confidentiality clause.

Privacy Policy Update

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

Contact

If you wish to access your personal information, have a complaint as you believe your privacy has been breached or wish to update your details, please contact us by email Marisa@etaxHurstville.com or post to:

SUITE 116/10 PARK ROAD HURSTVILLE NSW 2220.